

Ref. No.: RGS/HOP/CP/2025-2026/022

PTM CIRCULAR

(Stage 1 to Stage 4)

Dear Parents,

Greetings!

We would like to inform you that the PTM for stage 1, stage 2 and stage 4 will be held on **27th June**, **2025** (**Friday**). During the PTM, there will be a brief interaction session followed by the sharing and discussion of answer scripts and report cards to review your ward's academic progress and overall development. The PTM will be scheduled from **09:00 am to 12:30 pm**. To ensure a smooth and efficient meeting, please find the schedule below for your reference:

S. No.	Stages	Interaction	PTM - Time Slot
1	1	09: 00 AM - 09: 30 AM	09: 30 AM - 11: 00 AM
2	2	09: 30 AM – 10: 00 AM	10: 00 AM - 11: 30 AM
3	4	10: 00 AM – 10: 30 AM	10: 30 AM – 12: 30 PM

Kindly note:

- 1. The PTM will be held in your ward's respective classroom.
- 2. Students must accompany their parents in proper school uniform.
- 3. We kindly request all parents to adhere to the allocated time slots to facilitate a smooth and organised PTM experience.

We value your cooperation and look forward to your active participation in this important interaction to support your ward's holistic development.

Warm regards,

Caroline L. Hauzel Head of Primary

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