



ROYAL
Global School
Guwahati

AFFIX
PASSPORT
SIZE PHOTO

PERSONAL DATA FORM

1. **Application for the post of:**
2. Name (Mr./Miss/Mrs.):
3. Contact No: 1. 2.
4. Present salary :
5. Expected salary :
6. Time required to join:
7. Caste (Gen/SC/ST/OBC): 8. Height: 9. Weight:
10. Date of Birth : 11. Place of Birth:
12. Martial Status: Married ☐ Unmarried ☐ Divorced ☐ Widowed ☐
13. Email ID:.....
14. Permanent Address with telephone no:
.....
.....
15. Present Address with telephone no:
.....
.....

16. Educational & Professional Qualifications in reverse chronological order:

Sr. No.	Exam	Year of Passing	Subjects offered	Medium of instruction	School/ College	Board/Univ.	%	Div.

17. Previous experience in chronological order:

Sr. No.	From (Date)	Full Address of institution/ Organization	Designation	Pay- scale& Total salary	Nature of job

18. Father's Name: Occupation:

19. Mother's Name: Occupation:

20. Sibling's Name (1): Occupation:

21. Sibling's Name (2): Occupation:

22. Classes & Subject taught in school:	Class: Subject:
	Class: Subject:
	Class: Subject:

23. Mention specific areas of school activities where you can be helpful (Be specific, don't just say yes or no)

- School administration :
- Co-curricular activities :
- Cultural activities /Hobbies :
- Games and sports :
- Adventure activities :

Q. No. 24 and 25: Answer only if married/ divorced / widow:

24. a) Spouse's name:
 b) Educational Qualification:
 c) Whether spouse looking for a job:
 d) Occupation:
 e) Designation:
25. No. of children, names, age and classes studying:
 Name: Age: Class:
 Name: Age: Class:

23. Give names, addresses and telephone numbers of two references under whom you have served/serving:

Reference 1:	Reference 2:
Name :	Name :
Designation :	Designation :
Address :	Address :
Phone No. :	Phone No. :

Declaration: I hereby declare that the above information is true to the best of my knowledge, and I shall be solely responsible for any false/ misleading information furnished by me.

Date:

Place:

(Signature of candidate with date)